



THE HIRING ARCHITECT LLC

CAPABILITY STATEMENT

Business Strategy | Government Contracting | Compliance | Workforce

470-970-8481 | dominique@thehiringarchitect.com | thehiringarchitect.com

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CAGE 23BB9

COMPANY OVERVIEW

The Hiring Architect LLC is a Georgia-based consulting, executive search, compliance, and training firm helping organizations strengthen operations, workforce systems, procurement readiness, transportation compliance, and organizational capacity. We pair strategy with practical implementation support.

CORE COMPETENCIES

Government & Business Advisory

Procurement readiness, contracting strategy, opportunity qualification, RFP/proposal support, capability positioning, and business growth advisory.

Executive Search & Recruitment

Executive and professional search, recruiting strategy, hiring-process improvement, workforce planning, and talent acquisition consulting.

Transportation & Compliance

MOTUS diagnostic/resolution support, carrier launch guidance, MCS-150 support, medical courier startup/growth, SOPs, and operational compliance advisory.

Workforce Development & Training

Leadership, workforce and hiring strategy, reentry/entrepreneurship cohorts, curriculum development, workshops, and keynote speaking.

Nonprofit & Grant Consulting

Funding readiness, grant strategy, proposal review/development, program design,

DIFFERENTIATORS

- Cross-functional expertise across talent acquisition, workforce strategy, transportation/logistics, procurement, compliance, and business operations.
- Founder-led strategic oversight with practical implementation support.
- Documentation-first delivery: roadmaps, SOPs, proposal support, compliance tools, and clear next steps.
- Experience supporting entrepreneurial, corporate, nonprofit, and public-sector environments.

CORPORATE DATA

NAICS CODES

- 541611 - Administrative & General Management Consulting
- 541612 - Human Resources Consulting Services
- 541614 - Process / Distribution / Logistics Consulting
- 541618 - Other Management Consulting Services
- 561312 - Executive Search Services
- 611430 - Professional & Management Development Training

REPRESENTATIVE EXPERIENCE

- **Government Contracting:** Solicitation review, proposal development, compliance alignment, capability positioning, and procurement-readiness support.
- **Transportation & Medical Courier:** Compliance diagnostics, startup guidance, SOP development, chain-of-custody workflows, and business-readiness support.
- **Recruiting & Workforce:** More than a decade of talent acquisition and HR leadership across manufacturing, distribution, and multi-site environments.
- **Training & Speaking:** Business, workforce, compliance, entrepreneurship, and

ENGAGEMENT TYPES

- Strategy & advisory
- Diagnostics & compliance reviews
- Proposal / RFP support
- Executive search & recruiting consulting
- Startup & operational implementation

INDUSTRIES SERVED

Entrepreneurs & Small Businesses | Government Contractors | Transportation & Logistics | Medical Courier | Employers & Staffing Organizations | Nonprofits | Construction & Regulated Businesses



Dominique Dixon, MBA

Founder & CEO

10+ years in HR, recruiting, workforce, business operations, and consulting.

Georgia-based | Serving clients nationwide

BUILD IT. POSITION IT. COMPETE. GROW.

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